

College Contact

News • Committee Reports • Financial Statements

College of Denturists of Ontario 2007-2008 Annual Report



Official Journal of the
College of Denturists
of Ontario



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College of Denturists of Ontario Council Members

PUBLIC MEMBERS



Jafar (Jeff) Amini



Thomas Capy



Walter Connell



Joan Duke



Rodger Yeatman

PROFESSIONAL MEMBERS



District 1
Ted Dalios, DD



District 5
Michael Dragonetti, DD



District 2
Gus Koroneos, DD



District 6
Gregory Mittler, DD



District 3
John Kallitsis, DD



District 7
*Mordey Shuhendler, DD



District 4
Harry Orfanidis, DD



District 7
Barry Stratton, DD



District 5
*David Istzer, DD



District 8
*Bradley Potter, DD

COLLEGE COMPOSITION



President

Greg Mittler, DD



Registrar

Cliff Muzylowsky, DD

Legal Counsel

Richard Steinecke, LLB –
Steinecke Maciura LeBlanc

Accountant

Doug Murphy, CA

Council Committee Structure

NON-COUNCIL MEMBERS

Carlo DiNardo, DD (*Non-Council*)

Pino DiNardo, DD (*Non-Council*)

Allen Kastner, DD (*Non-Council*)

Bill Kollias, DD (*Non-Council*)

Robert MacLeay, DD (*Non-Council*)

Jonathan Nolan, DD (*Non-Council*)

Heikki Pellikka, DD (*Non-Council*)

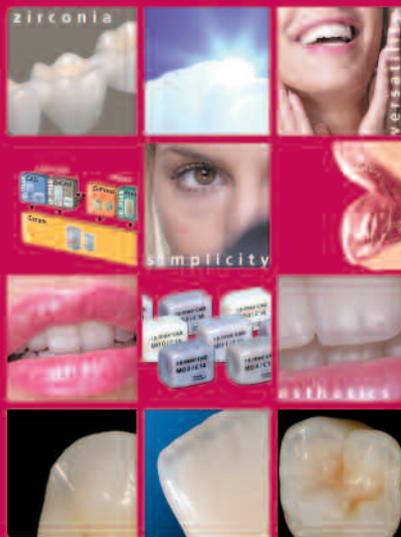
*Dan Vorano, DD (*Non-Council*)

*Mid-term resignation

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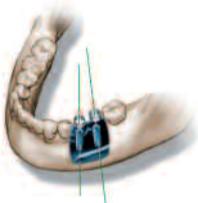
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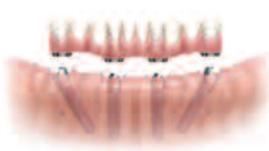
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Mission Statement

“The mission of the College of Denturists of Ontario is to regulate, govern and develop the profession while serving the public interest.”

MANDATE AND OBJECTIVES

Under the Regulated Health Professions Act, the duty of each College is to serve and protect the public interest by following the objects of the legislation. The objects of the College of Denturists are:

1. To regulate the practice of Denturism and to govern the members in accordance with the Health Professions Act, this Code, the Regulated Health Professions Act, 1991, and the regulations and bylaws.
2. To develop, establish and maintain programs and standards of qualifications for persons to be issued certificates of registration.
3. To develop, establish and maintain programs and standards of practice to assure the quality of the practice of the profession.
4. To develop, establish and maintain standards of knowledge and skill and programs to promote continuing competence among the members.
5. To develop, establish and maintain standards of professional ethics for the members.
6. To develop, establish and maintain programs to assist individuals to exercise their rights under the Code, and the Regulated Health Professions Act, 1991.
7. To administer the Denturism Act, 1991, and the Regulated Health Professions Act, 1991, as it relates to the profession and to perform the other duties and exercise the other powers that are imposed or conferred on the College.
8. To consider any other objects relating to human health care that the Council considers desirable.

History of the College of Denturists of Ontario

The College of Denturists of Ontario is the regulatory body which governs the profession of Denturism in the province confirms that Denturism is a recognized self-governing and independent health profession, regulated by the Regulated Health Professions Act, 1991 and the Denturism Act, 1991. Denturists are one of 21 health care professions recognized as self-regulating in the province of Ontario.

The College of Denturists of Ontario was formerly known as the Governing Board of Denture Therapists.

Denture Therapy was originally recognized as a health profession in Ontario in 1974. At that time the Governing Board

was established in order to carry out many of the tasks that the Draft Health Practitioners Bill, 1998 sets out as the duties of the Councils created therein.

In 1991, the government of Ontario passed the Regulated Health Professions Act, 1991 (RHPA) which sought to unify the governance of the self-regulated health professionals, to better define the scope of practice and to ensure public representation on the boards charged with protecting the public interest.

When the government of Ontario introduced this legislation, over 100 health professions sought to be included in the regulations. For this reason, the controlled act model was introduced. The risk of harm by the professional activity and the benefit to the patient by performance of the same were assessed in order to identify which of the professions should be covered by the legislation. When the RHPA was passed, 21 health professions, including Dentistry, Denturism, Dental Hygiene and Dental Technology, were cited for inclusion.

Denturism and Dentistry share some controlled acts yet the government recognized that each profession should be treated independently and that each College should govern their members autonomously according to the defined scope of practice of the profession.

Amongst other things, the spirit of the RHPA promotes a patient's right to choose the appropriate health care provider and ensures that this choice can be made from qualified and accountable professionals. The Act is designed to ensure professional development and continued competence in order to improve access to health care for all Ontarians.

Since 1974, the profession of Denturism

has experienced a tremendous evolution. The knowledge, skill and judgment of the professional Denturist have permitted patients the opportunity to receive quality treatment from denture specialists, thereby ensuring higher levels of patient satisfaction, quality of care and fair and reasonable access to that care.

Council Meetings

The Council meets three to four times per year to fulfill the mandate of the

Regulated Health Professions Act, 1991, (RHPA). Such meetings are open to the public, as are the Council meetings of all other regulated health professions.

All 21 Colleges are represented at the Federation of Regulatory Health Colleges. The Council receives reports from the Statutory Committees and ratifies the decisions taken by the Executive Committee between Council Meetings.

President's Report

The Annual Report 2006–2007 was published in the *College Contact* magazine. It has been distributed to the Ministry of Health and Long-Term Care, members of the College of Denturists of Ontario, and the regulatory health colleges. The report has also been posted on the CDO website.

The 2007–2008 budget was prepared and approved by Council.

In June 2007, the College of Denturists of Ontario concluded its annual Council election process, with regular elections in District 1 and 2. Due to a resignation, a by-election was conducted to elect a new Council member for District 7.

A special teleconference meeting of Council was held to appoint a member of Council to the Executive Committee to fill a vacancy and reconstitute the Committee.

The Qualifying Examination and

Curriculum Committee has reviewed and revised the CDO Entry to Practice Examinations.

The Taskforce on Occupational Specifications and Educational Standards has been particularly active and has produced denturist occupational specifications and course training standards in the form of 12 extensive stand-alone modules. This completes phase one of the three phase project. Phase two is expected to commence in 2008.

The Regulations and Bylaws Committee proposed many bylaw changes, concern-

ing elections and fees that were subsequently approved by Council.

The Strategic Planning Committee was incepted during the past year and identified key strategic issues of importance to the public and the profession.

Thank you to all who gave their input and contributed time and effort towards moving and steering the College of Denturists of Ontario forward.

Gregory B. Mittler, DD
President



Registrar's Report

The College's administrative infrastructure and projected organization needs were reviewed to ensure that the College would have the necessary support to implement the legislative changes and meet the increased responsibilities of Bills 171 and 124.

The personnel project clarified staffing requirements and several new job positions were created. Staff members were hired, oriented to their positions, and familiarized with the regulations, bylaws, policies, and procedures of the College. They are engaging their roles as defined by their job descriptions within the new organization structure of the College, which has resulted in administrative efficiencies, improved committee support, and policies/procedures development.

Council members benefited from orientation sessions on the role of regulatory health colleges and the Health System Improvements Act. Special meetings of Council were held in order to improve Council efficiency and efficacy of Council meetings, update Council on legal matters, and review the 2007–2008 Budget.

The College has participated in consultations held by the Office of the Fairness

Commissioner on Fair Registration Practices and Audits of Registration Practices. The CDO is a member of several federation working groups and has attended consultations and/or workshops on the procedures of the ICRC (Inquires, Complaints and Reports Committee), the Allied Health Human Resources Database, and Interprofessional Collaboration. The CDO is a member of the Federation of Health Regulatory Colleges.

The registrars of the four dental regulatory Colleges met with representatives of Health Canada to discuss issues related to the importation of medical devices. The dental colleges agreed to work together with assistance from Health Canada to develop member communiqués.

2007–2008 was a busy year for the CDO. I would like to thank the members of Council, committees, and the entire staff, who have worked diligently to support the mandate of the College of Denturists of Ontario to regulate and govern the profession while serving the public interest.

*Cliff Muzylowsky, DD
Registrar*



CDO Committee Structure and Members 2007–2008

CDO STATUTORY COMMITTEES

EXECUTIVE COMMITTEE

The Executive Committee is composed of five members of Council, two of whom have been appointed to the Council by the Lieutenant Governor in Council.

The President and Vice-President of the Council are members of the Executive Committee, with the President serving as Chair.

The main function of the Executive Committee is to act on matters that arise between Council meetings, which require immediate attention.

The Executive Committee may also deal with matters referred to it by the Registrar.

COMPLAINTS COMMITTEE

The Complaints Committee is composed of four members of the Council, two of whom have been appointed to the Council by the Lieutenant Governor in Council and a member of the profession who is not a member of the Council of the College.

Per section 26 of the Regulated Health Professions Act, 1991 (RHPA) subsection (2), a panel, after investigating a complaint regarding the conduct or actions of a member, considering the submissions of the member and considering or making reasonable efforts to consider all

records and documents it considers relevant to the complaint, may do any one or more of the following:

1. Refer a specified allegation of the member's professional misconduct or incompetence to the Discipline Committee if the allegation is related to the complaint.
2. Refer the member to the Executive Committee for incapacity proceedings.
3. Require the member to appear before the panel or another panel of the Complaints Committee to be cautioned.
4. Take action it considers appropriate that is not inconsistent with the RHPA, the Health Professions Procedural Code, the regulations or bylaws.

REGISTRATION COMMITTEE

The Registration Committee is composed of three members of the Council, one of whom has been appointed to the Council by the Lieutenant Governor in Council and a member of the profession who is not a member of the Council of the College.

The Registration Committee is responsible for dealing with applications for a Certificate of Registration that have been referred to it by the Registrar. The Registrar must refer an application to the Committee when:

1. Doubt of the applicants' capacity, experience or educational qualifications exists;
2. The Registrar is of the opinion that terms, conditions or limitations should be imposed on a Certificate of Registration.

DISCIPLINE COMMITTEE

The Discipline Committee is composed of four members of the Council, two of whom have been appointed to the Council by the Lieutenant Governor in Council and two members of the profession who are not members of the Council of the College.

The Discipline Committee is responsible, under the Regulated Health Professions Act, to render judgment of allegations against members of the College of Denturists of Ontario related to professional misconduct or competence. Cases may be referred from either the Complaints Committee or the Executive Committee of the College of Denturists of Ontario.

FITNESS TO PRACTICE COMMITTEE

The Fitness to Practice Committee is composed of three members of the Council, one of whom has been appointed to the Council by the Lieutenant Governor in Council and a member of the profession who is not a member of the Council of the College.

The mandate of the Fitness to Practice Committee is to consider and render decisions on allegations of mental or physical incapacity and applications for restoration of Certificates that have been revoked or suspended for reasons of incapacity.

PATIENT RELATIONS COMMITTEE

The Patient Relations Committee is composed of four members of the Council, two of whom have been appointed to the Council by the Lieutenant Governor in Council and a member of the profession who is not a member of the Council of the College.

The role of the Patient Relations Committee is to establish protocols for dealing with incidents of sexual abuse of patients by members of the College of Denturists of Ontario, for developing strategies to prevent the sexual abuse of patients by members of the College of Denturists of Ontario and to coordinate all the College's communications and community outreach activities, especially as regards patient education.

QUALITY ASSURANCE COMMITTEE

The Quality Assurance Committee is composed of three members of the Council, one of whom has been appointed to the Council by the Lieutenant Governor in Council and two members of the profession who are not members of the Council of the College.

The Quality Assurance Committee is responsible for ensuring that there is a mechanism in place to monitor and maintain the competency of all practic-

CDO Committee Structure and Members 2007-2008

ing denturists and to develop standards and guidelines for the provision of denture services in Ontario.

CDO NON-STATUTORY COMMITTEES

FINANCE COMMITTEE

The Finance Committee, chaired by the Treasurer of the College of Denturists of Ontario, is responsible for developing budgets for the operations of the College and for overseeing all aspects of fiduciary responsibility of the organization. The Committee reports to the Council under the auspices and authority of the Executive Committee.

QUALIFYING EXAMINATION AND CURRICULUM COMMITTEE

This Committee is responsible for conducting the Entry-to-Practice Examinations of the College and for liaising with the denturism training programs to develop and review the core curriculum as needed. The Committee reports to the Council under the auspices and authority of the Executive and Registration Committees.

REGULATIONS AND BYLAWS COMMITTEE

Responsible for advising the Council on new pieces of legislation which may impact the profession and regulation of Denturism in Ontario, this Committee is also responsible for regularly reviewing the regulations and bylaws of the profession and ensures that the members of the Council of the College abide by the gov-

ernance policy developed and adopted by the CDO. The Committee reports to the Council under the auspices and authority of the Executive Committee.

STATUTORY COMMITTEES

EXECUTIVE COMMITTEE

Greg Mittler, DD (President) (*Chair*)
Gus Koroneos, DD (Professional Member)
Rodger Yeatman (Public Member)
Walter Connell (Public Member)
*Brad Potter, DD (Professional Member)
*Mordey Shuhendler, DD (Professional Member)
Harry Orfanidis, DD (Professional Member)

COMPLAINTS COMMITTEE

Gus Koroneos, DD (Professional) (*Chair*)
Rodger Yeatman (Public Member)
Joan Duke (Public Member)
Harry Orfanidis, DD (Professional Member)
Pino DiNardo, DD (Non-Council)
*Dan Vorano, DD (Professional Member)

REGISTRATION COMMITTEE

*Brad Potter, DD (Professional Member)
Joan Duke (Public Member)
Pino DiNardo, DD (Non-Council)
Michael Dragonetti, DD (Professional Member)
Barry Stratton, DD (Professional Member)
*Mordey Shuhendler, DD (Professional Member)
*Mid-term resignation

CDO Committee Structure and Members 2007–2008**DISCIPLINE COMMITTEE**

Jonathan Nolan, DD (Non-Council)
 Jeff Amini (Public Member)
 Thomas Capy (Public Member)
 John Kallitsis, DD (Professional Member)
 Carlo DiNardo, DD (Non-Council)

FITNESS TO PRACTICE COMMITTEE

Jeff Amini (Public Member)
 Ted Dalios, DD (Professional Member)
 Harry Orfanidis, DD (Professional Member)
 Carlo DiNardo, DD (Non-Council)

QUALITY ASSURANCE COMMITTEE

Jonathan Nolan, DD (Non-Council)
(Chair)
 *Brad Potter, DD (Professional Member)
 Thomas Capy (Public Member)
 Allen Kastner, DD (Non-Council)
 John Kallitsis, DD (Professional Member)
 Barry Stratton, DD (Professional Member)

PATIENT RELATIONS COMMITTEE

Walter Connell (Public Member) *(Chair)*
 Joan Duke (Public Member)
 John Kallitsis, DD (Professional Member)
 Gregory Mittler, DD (Professional Member)
 Jonathan Nolan, DD (Non-Council)

NON-STATUTORY COMMITTEES**QUALIFYING EXAMINATION AND CURRICULUM COMMITTEE**

Harry Orfanidis, DD *(Chair)*
 Ted Dalios, DD (Professional Member)
 Jeff Amini (Public Member)
 Bill Kollias, DD (Non-Council)
 Carlo DiNardo, DD (Non-Council)
 *Dan Vorano, DD (Professional Member)
(Chair)

FINANCE COMMITTEE

Rodger Yeatman (Public Member)
 John Kallitsis, DD (Professional Member)

Greg Mittler, DD (Professional Member)

REGULATIONS AND BYLAWS COMMITTEE

Gus Koroneos, DD (Professional Member) *(Chair)*
 Ted Dalios, DD (Professional Member)
 Harry Orfanidis, DD (Professional Member)
 Walter Connell (Public Member)
 Rodger Yeatman (Public Member)
 Joan Duke (Public Member)
 Thomas Capy (Public Member)

STRATEGIC PLANNING COMMITTEE

Jonathan Nolan, DD (Non-Council)
(Chair)
 John Kallitsis, DD (Professional Member)
 Heikki Pellikka, DD (Non-Council)
 Robert MacLeay, DD (Non-Council)
 Joan Duke (Public Member)
 Jeff Amini (Public Member)
 Greg Mittler, DD (Professional Member)

*Mid-term resignation

Committee Reports

The Executive Committee held 16 meetings through the course of the year.

EXECUTIVE COMMITTEE REPORT

Greg Mittler, DD (President) (*Chair*)

Gus Koroneos, DD (Professional Member)

Rodger Yeatman (Public Member)

Walter Connell (Public Member)

Harry Orfanidis, DD (Professional Member)

*Mordey Shuhendler, DD (Professional Member)

*Brad Potter, DD (Professional Member)

A special teleconference meeting of the Executive Committee was held to determine next steps for filling vacancies cre-

ated by the resignation of Council members in Districts 5 and 7, which left the Council non-constituted. Consequently, the Executive Committee made an appointment in District 5 in order to reconstitute Council.

The Executive Committee met with representatives of the Ministry of Training, Colleges, and Universities (MTCU) to clarify the College's role in the MTCU's approval process of private career college denturism programs. The MTCU having received an application for a new denturism program (George Yonge College) requested that the CDO approve the program's curriculum and recommend an

expert to conduct a site inspection.

The Executive Committee was apprised of the status of an ongoing legal matter concerning a member's qualifying examination. The meeting was held in camera.

The Executive Committee was apprised of a new legal action against the College concerning an investigation by the College of alleged statements made by one member against another member (or members) during an election process. The meeting was held in camera.

The Executive Committee referred specified allegations concerning a member to the Discipline Committee.

COMPLAINTS COMMITTEE REPORT

Gus Koroneos, DD (Professional Member) (*Chair*)

Pino DiNardo, DD (Non-Council Member)

Joan Duke (Public Member)

Harry Orfanidis, DD (Professional Member)

Rodger Yeatman (Public Member)

The Complaints Committee has met 10 times in the 2007–2008 council year to review documents in the investigations of complaints before the College.

There have been a total of 41 files closed. Eighteen complaints were closed by way of Alternative Dispute

Resolution. Eighteen decisions were rendered; five complaints have been withdrawn by the petitioner.

The Complaints committee through the *College Contact* publication is educating professional members of best business practices.

FITNESS TO PRACTICE REPORT

*David Istzer, DD (Professional Member) (*Chair*)

Harry Orfanidis, DD (Professional Member) (*Chair*)

Jeff Amini (Public Member)

There were no cases of suspected incapacity reported to the College during the 2007–2008 fiscal year.

The Fitness to Practice Committee is developing guidelines for referral from the Complaints and Executive Committees.

*Mid-term resignation

COMMITTEE REPORTS

REGISTRATION COMMITTEE REPORT

*Brad Potter, DD (Professional Member)
(Chair)

Pino DiNardo, DD (Non-Council Member) (Chair)

Michael Dragonetti, DD (Professional Member)

Joan Duke (Public Member)

The Registration Committee reviewed applications for the 2007 supplemental Entry to Practice Examinations and the 2008 Entry to Practice Examinations. The committee reviewed all open applicant files to determine which files were expired and were required to be closed.

2007-2008 REGISTRATION CANDIDATES

50	Candidates eligible for Entry to Practice Exam
29	Successful candidates registered as denturists
4	Other province-trained and registered applicants registered as denturists
33	Total

The committee reviewed the denturism curriculum proposed by George Yonge College. The Denturist Association of Canada, which is the accrediting body for denturism programs in Canada, approved the proposed curriculum for accredited eligible status. The Registration Committee of the College of Denturists of Ontario established that the George

Yonge College Denturism Program would be educationally equivalent to the George Brown College Denturism Program.

The Occupational Standards Task Force met with the Registration Chair to develop criteria for the CDO Occupational Specifications and Education Standards document.

QUALITY ASSURANCE COMMITTEE REPORT

Jon Nolan, DD (Non-Council Member) (Chair)

Thomas Capy (Public Member)

John Kallitsis, DD (Professional Member)

Allen Kastner, DD (Non-Council Member) (Chief Assessor)

*Brad Potter, DD (Professional Member)

Barry Stratton DD (Professional Member)

The Quality Assurance program continues to assess 5% of the professional population across the eight electoral districts. Of the 31 assessments in 2007–2008, 26 assessments were assigned through stratified random selection; five assessments were volunteered. Twenty-six assessments met all minimum criteria for clinical practices; two members changed status to retired, one member changed status to inactive, and one member is deceased. Three assessments required a continuing assessment, one assessment remains as a continuing assessment.

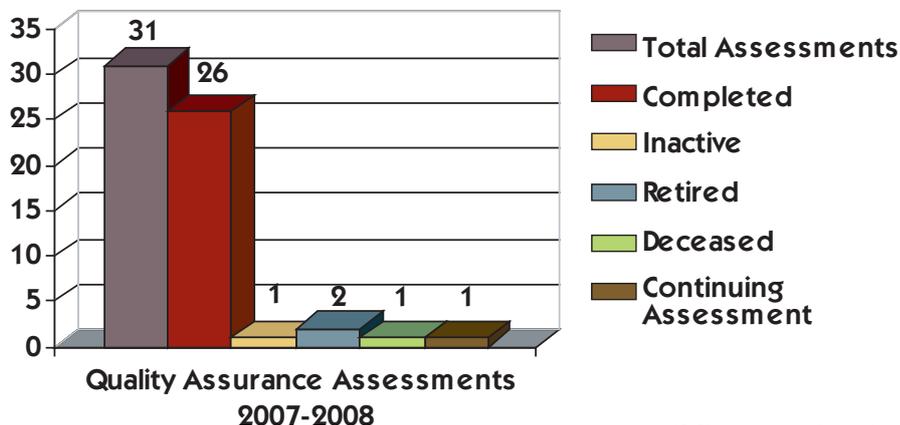
Assessor training was held in September

2007 and provided opportunities for the assessors to share their experiences with other assessors and the committee. The day also created a forum for assessors to present suggestions for the Quality Assurance Committee that will make undergoing an assessment as easy and stress-free as possible for members.

The committee continues to investigate and research the role of various oral screening devices. A number of device types have been approved by the committee as appropriate for use by a dentur-

ist provided an informed consent form is signed by the patient acknowledging that the procedure is a screening method and not intended to confer a diagnosis.

The committee is continuing its efforts to assist members in preparing for assessments by publishing articles in the *College Contact*. Consequently, the Quality Assurance section has been added to the CDO website along with a distance learning module and form templates for practitioners to use throughout the course of patient treatment.



*Mid-term resignation

DISCIPLINE COMMITTEE DISCIPLINE COMMITTEE REPORT

In the Matter between: College of Denturists of Ontario and Mitchel Sweet, DD

REASONS FOR DECISION

This matter came on before a discipline panel for hearing on April 3, 2007.

This matter was previously before the panel on January 19, 2007. The Discipline Panel agreed to adjourn the matter at the Member’s request to April 3, 2007, on a pre-emptory basis.

The matter proceeded on April 3, 2007 before the panel with Mr. Sweet representing himself.

After hearing the evidence, the panel found that the Member had committed professional misconduct in several aspects as follows:

1. The Member held himself out as a Denturist while under suspension.
2. The Member did not respond to the College over the course of a four month period while under suspension.
3. The Member failed to pay amounts

owing to the College of Denturists of Ontario in the sum of \$5,000.

4. The Member failed to complete any courses in ethics or record keeping, as required.

The panel found a number of areas of deficiency in the record keeping and billing practices of the Member. Services claimed were different or not performed as was documented. The Member failed to maintain the minimum standards of practice in respect of record keeping. He altered records without stating that entries were added to those records later in time. Follow-up procedures for denture work that was incomplete were not performed.

The Member served a four month suspension but, in course of that suspension, did not fulfill his obligation in advising the Registrar of the courses that he had attended and paid no costs owing to the College.

Despite the fact that the Member’s certificate of registration was suspended as of April 24, 2006 and ended on August 24, 2006 it was not until October 17, 2006 that the Member notified the College that there were no courses on ethics and record keeping in Sudbury.

The Member worked on Ms. JB’s dentures while the Member was under suspension.

In all the circumstances, the panel found it appropriate that the certificate of registration of the Member be revoked effective April 3, 2007. Mr. Mitchel Sweet is not permitted to hold himself as or advertise as being qualified to practice denturism in Ontario as a result.

Dated at Toronto, as of the 3rd day of August, 2007

*Thomas A. Cagy, Chair
Discipline Panel
College of Denturists of Ontario*

COMMITTEE REPORTS

PATIENT RELATIONS COMMITTEE REPORT

Walter Connell (Public Member)
(Chair)

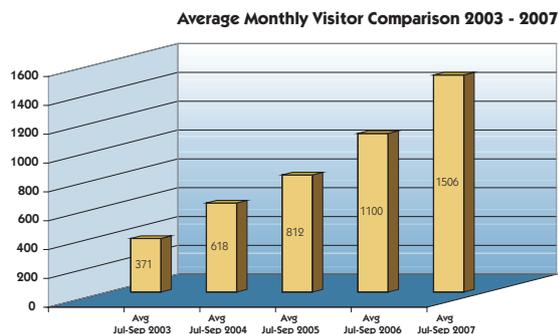
Joan Duke (Public Member)

John Kallitsis, DD (Professional Member)

Gregory Mittler, DD (Professional Member)

Jon Nolan, DD (Non-Council Member)

The Patient Relations Committee has focused its attention on internal publications for the continued enrichment of the professional dentist population. The *College Contact* is the College's quarterly publication which advises members of College and



Council activities. Articles on issues in complaints, quality assurance, and business practices are featured.

The College of Denturists of Ontario hosts its website at www.denturists-cdo.com. Viewership continues to rise year over

year as materials are posted for both public and professional members. The public is able to search on the site for a dentist, using the first three postal code digits. The search engine provides viewers with professional clinics in the postal region inputted.

The site is a resource for provincial and College documents; as well as for electronic postings of College publications, and links to external resources and member sites of the Federation of Regulated Health Colleges.

NEWS

Notice of Members Suspended for Non-payment of Fees

Clyde Arnold
Barrington Beckford
Bill Callander
Kong Chien
David Cojocar
Rosemarie Dacres
Antonio Del Giglio
Materazzo

Sheila Fewer
Gregory Fredericks
D. Freedman
Mona Galliera
John Gecelovsky
Mimi Gozlan
Nadeem Hassem

Chagay Hellenbrand
Walter Hempfling
Dan Huber
Ernest McCrone
Paul Maunder
Adam Meilun
Helmut Pardue

Lev Poyasov
Benjamin Rakusan
Ludlow Reynolds
Mark Richardson
Milovan Solunac
Peter Shi Yan

THE CERTIFICATES OF REGISTRATION OF THE PEOPLE LISTED ABOVE ARE CURRENTLY UNDER SUSPENSION for failure to meet annual College of Registration Renewal Fee requirements. These individuals are not permitted to fit, dispense, design, construct, repair, or alter a denture. In addition, these individuals may not use the title "Denturist", a variation or an abbreviation or equivalent in

another language. These individuals may not hold themselves out as qualified to practice in Ontario as a Denturist.

Queries on the status of any registrant should be directed to the College of Denturists of Ontario:

Toll-free phone: 1.888-236-4326. Local phone: 416-925-6331. Fax: 416-925-6332. Email: info@denturists-cdo.com.

FINANCIAL STATEMENTS

MARCH 31, 2008

Doug L. Murphy

CHARTERED ACCOUNTANT

49 PHEASANT TRAIL

R.R. #5, KOMOKA, ONTARIO N0L 1R0

PHONE (519) 657-0767

FAX (519) 657-0060

AUDITORS' REPORT

To the Members of the

College of Denturists of Ontario:

I have audited the balance sheet of the College of Denturists of Ontario (the College), as at March 31, 2008 and the statements of operations, accumulated net assets and cash flows for the year then ended. These financial statements are the responsibility of the College's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the College as at March 31, 2008 and the results of its operations and its cash flow for the year then ended in accordance with Canadian generally accepted accounting principles.

London, Ontario

June 24, 2008

Chartered Accountant.

Licensed Public Accountant

COLLEGE OF DENTURISTS OF ONTARIO

BALANCE SHEET

AS AT MARCH 31, 2008

(with comparative amounts for 2007)

	2008	2007
ASSETS		
Current:		
Cash and cash equivalents	\$ 224,415	\$ 253,556
Accounts receivable	5,557	1,646
Prepaid expenses	13,730	13,586
	<u>243,702</u>	<u>268,788</u>
Capital assets (note 2)	46,423	56,185
	<u>\$ 290,125</u>	<u>\$ 324,973</u>
LIABILITIES AND ACCUMULATED NET ASSETS		
Current:		
Accounts payable and accrued liabilities	\$ 46,995	\$ 21,155
Accumulated net assets		
Restricted - Funds for Therapy and Counselling (note 5)	10,000	10,000
Restricted - Quality Assurance (statement 4) and (note 5)	(944)	34,860
Restricted - Patient Relations (statement 5) and (note 5)		9,464
Unrestricted - General (statement 3)	234,074	249,493
	<u>243,130</u>	<u>303,818</u>
	<u>\$ 290,125</u>	<u>\$ 324,973</u>

ON BEHALF OF THE COLLEGE:



Treasurer



President

(See accompanying notes)

Doug L. Murphy

CHARTERED ACCOUNTANT

COLLEGE OF DENTURISTS OF ONTARIO

STATEMENT OF ACCUMULATED NET ASSETS

YEAR ENDED MARCH 31, 2008

(with comparative amounts for 2007)

	2008	2007
Balance, beginning of year	\$ <u>303,818</u>	\$ <u>559,447</u>
Add/(Deduct):		
Excess of revenues over expenditures		
General funds (statement 3)	(15,420)	(51,593)
Quality assurance (statement 4)	(35,804)	(36,860)
Patient relations (statement 5)	<u>(9,464)</u>	<u>(167,176)</u>
	<u>(60,688)</u>	<u>(255,629)</u>
Balance, end of year	\$ <u>243,130</u>	\$ <u>303,818</u>

(See accompanying notes)

Doug L. Murphy

CHARTERED ACCOUNTANT

COLLEGE OF DENTURISTS OF ONTARIO
STATEMENT OF GENERAL FUND
FOR THE YEAR ENDED MARCH 31, 2008

(with comparative amounts for 2007)

	2008	2007
Revenue:		
Registration and annual fees	\$ 676,946	\$ 631,103
Examination fees	120,020	92,004
Interest and other membership charges	36,883	37,370
	833,849	760,477
Expenditures:		
Wages and benefits	271,066	261,647
Professional fees - general	104,806	121,511
Office and general	94,533	85,751
Examination cost	93,199	140,121
Complaints and discipline	74,654	76,459
Travel and meetings	71,963	47,834
Rent	48,852	50,189
Occupational specification & educational standards	40,000	
Depreciation	18,461	13,276
Strategic planning	16,157	7,246
Patient relations (statement 5)	9,128	
Bad debts (recovery)	5,942	6,788
	848,761	810,822
Excess (deficiency) of revenue over expenditures before other	(14,912)	(50,345)
Other:		
Discipline expenses recovered		7,500
Gain (loss) on disposal of capital assets	(508)	(8,748)
	(508)	(1,248)
Excess (deficiency) of revenues over expenditures	(15,420)	(51,593)
Add:		
Beginning of year - unrestricted general fund	249,493	301,086
Balance, end of year - unrestricted general fund	\$ 234,073	\$ 249,493

(See accompanying notes)

Doug L. Murphy

CHARTERED ACCOUNTANT

COLLEGE OF DENTURISTS OF ONTARIO
STATEMENT OF QUALITY ASSURANCE
FOR THE YEAR ENDED MARCH 31, 2008

(with comparative amounts for 2007)

(note 5)

	2008	2007
Revenue	\$ <u>NIL</u>	\$ <u>NIL</u>
Expenses:		
Honorariums	17,022	22,650
Travel	4,819	5,530
Accommodations	4,561	2,060
Training and education	4,034	3,718
Telephone	2,945	1,413
Office and general	1,495	35
Meals	<u>928</u>	<u>1,454</u>
	<u>35,804</u>	<u>36,860</u>
Excess (deficiency) of revenue over expenses for year	(35,804)	(36,860)
Add:		
Beginning of year - restricted funds	<u>34,860</u>	<u>71,720</u>
Balance, end of year - restricted funds	<u>\$ (944)</u>	<u>\$ 34,860</u>

(See accompanying notes)

Doug L. Murphy

CHARTERED ACCOUNTANT

COLLEGE OF DENTURISTS OF ONTARIO
STATEMENT OF PATIENT RELATIONS
FOR THE YEAR ENDED MARCH 31, 2008

(with comparative amounts for 2007)

(note 5)

	2008	2007
Revenue	\$ <u>NIL</u>	\$ <u>NIL</u>
Expenses:		
Advertising	16,530	165,769
Telephone	<u>2,062</u>	<u>1,407</u>
	<u>18,592</u>	<u>167,176</u>
Excess (deficiency) of revenue over expenses for year before allocation	(18,592)	(167,176)
Deduct:		
Amount transferred to general fund expense (statement 3)	<u>(9,128)</u>	<u>NIL</u>
Excess (deficiency) of revenue over expenses for year	(9,464)	(167,176)
Add:		
Beginning of year - restricted funds	<u>9,464</u>	<u>176,640</u>
Balance, end of year - restricted funds	<u>\$ <u>NIL</u></u>	<u>\$ <u>9,464</u></u>

(See accompanying notes)

Doug L. Murphy

CHARTERED ACCOUNTANT

COLLEGE OF DENTURISTS OF ONTARIO
STATEMENT OF CASH FLOWS

YEAR ENDED MARCH 31, 2008

(with comparative amounts for 2007)

	2008	2007
Cash provided by (used in) operating activities:		
Excess (deficiency) of revenue over expenditures (statement 2)	\$ (60,688)	\$ (255,629)
Add (deduct) charges to (credits to) operations not requiring a current cash payment -		
Depreciation	18,461	13,276
Loss (gain) on disposal of capital assets	508	8,748
	(41,719)	(233,605)
Net change in non-cash working capital balances related to operations -		
Accounts receivable	(3,911)	25,865
Prepaid expenses	(144)	13,753
Accounts payable and accrued charges	25,839	6,025
Cash provided by operating activities	(19,935)	(187,962)
Cash provided by (used in) investment activities:		
Purchase of capital assets	(9,206)	(48,994)
Cash used in investment activities	(9,206)	(48,994)
Net increase (decrease) in cash during year	(29,141)	(236,956)
Cash and cash equivalents, at beginning of year	253,556	490,512
Cash and cash equivalents, at end of year	\$ 224,415	\$ 253,556

(See accompanying notes)

Doug L. Murphy

CHARTERED ACCOUNTANT

COLLEGE OF DENTURISTS OF ONTARIO

NOTES TO THE FINANCIAL STATEMENT

YEAR ENDED MARCH 31, 2008

1. Operations

The organization was formed on January 22, 1975 as the Governing Board of Denture Therapists pursuant to The Denture Therapists Act, 1974 as a not-for-profit corporation without share capital. On December 31, 1993 the present name of the College was proclaimed by an act of Ontario.

As a not-for-profit corporation, the College is exempt from income taxes under the Income Tax Act.

The objects of the College are:

- (a) To regulate the practice of denturism and to govern the members in accordance with the health profession Act, the Code and the Regulated Health Professions Act, 1991 and the regulations and bylaws.
- (b) To develop, establish and maintain programs and standards of qualification for persons to be issued certificates of registration.
- (c) To develop, establish, and maintain programs and standards of practice to assure the quality of the practice of the profession.
- (d) To develop, establish and maintain programs and standards of knowledge and skill and programs to promote continuing competence among the members.
- (e) To develop, establish and maintain standards of professional ethics for the members.
- (f) To develop, establish and maintain programs to assist individuals to exercise their rights under the Code, and the Regulated Health Professions Act, 1991.
- (g) To administer the Denturism Act, 1991, the Regulated Health Professions Act, 1991 as it relates to the profession, and to perform the other duties and exercise the other powers that are imposed or conferred on the College.
- (h) To consider any other objects relating to human health care that the Council considers desirable.

2. Significant accounting policies

The financial statements of the College have been prepared by the College in accordance with Canadian generally accepted accounting principles within the framework of the accounting policies summarized below:

(a) Use of estimates

The preparation of financial statements in accordance with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the balance sheet date and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

(b) Financial instruments

The carrying value of the company's financial instruments consisting of cash, accounts receivable, accounts payable, and long-term debt approximate their fair values. Unless otherwise noted, it is management's opinion that the company is not exposed to significant interest, currency, or credit risks arising from these financial instruments.

(c) Revenue recognition

The financial statements have been prepared in accordance with the accrual basis of accounting. Under this method of accounting, all revenue is recorded when earned and all expenses are recorded when incurred.

Membership and registration fees are recognised as income in the fiscal year to which they relate. Fees paid in advance are not considered earned and are recorded as license fees received in advance.

(d) Investments

Investments are comprised of guaranteed investment certificates maturing within one year. These funds have been invested in accordance with College bylaws for the purpose of accumulating funds for unforeseen contingencies, acquisition of new premises and/or member education.

(e) Capital assets

Capital assets are stated at cost to the College. Maintenance, repairs and renewals are charged to expense as incurred. The cost and accumulated depreciation of capital assets disposed of or retired in the year are removed from the accounts and the resulting gain or loss is included in current operations.

Depreciation is computed on a declining balance basis at the annual rates noted below with half thereof taken in the year of addition. It is expected that these rates will charge operations with the cost of these assets over their estimated useful lives.

Office equipment	20%
Computer software	30%
Computer hardware	45% & 55%
Leasehold improvements	5 yrs Straight line

3. Capital assets

Capital assets consist of the following:

	2008			2007
	Cost	Accumulated depreciation	Net book value	Net book value
Office equipment	\$ 45,750	\$ 31,224	\$ 14,526	\$ 13,737
Computer	16,720	8,955	7,765	11,811
Computer software	39,343	22,496	16,847	24,067
Leasehold improvements	43,379	36,094	7,285	6,570
	<u>\$ 145,192</u>	<u>\$ 98,769</u>	<u>\$ 46,423</u>	<u>\$ 56,185</u>

4. Lease commitments

Under the terms of the lease, the College rents its premises for \$4,083 per month including common area charges. The lease provides for a five year term expiring September 30, 2011.

The future minimum annual lease payments required under the operating lease of the College for the next five years are approximately as follows:

2009	\$	48,996
2010		48,996
2011		<u>48,996</u>
	\$	<u>146,988</u>

5. Restricted funds

The College has a bylaw 38.03 through 38.09 to assess its membership a fee for purpose of funding the practice assessment, enhancement component of the quality assurance program and promote patient relations. There were no assessments to the membership in the years 2006 to 2008 since the accumulated restricted funds on hand were adequate. The College also has \$10,000 that is restricted funding for therapy and counselling in accordance with clause 85.7 of the regulated Health Profession act, 1991.

6. Contingent liabilities

In the ordinary course of business, the College is a defendant in various legal actions, the outcomes of which are not determinable at this time. Settlements, if any, will be accounted for in the period when these amounts can be reasonably determined and to the extent that the amounts are not recoverable from insurers. The College is vigorously defending these actions.

7. Comparative amounts

Certain of the 2007 comparative numbers have been changed to conform to the financial statement presentation adopted in 2008.



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