

Access to the denturist profession in Ontario

This document was developed in collaboration with the Access to Professions and Trades Unit, Ontario Ministry of Training, Colleges and Universities in March 2004.

Requirements may have changed by the time you apply. Please contact the College of Denturists of Ontario before completing your application.

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Denturists are licensed to assess the oral condition of patients and to make, repair, and adjust complete dentures, partial dentures, removable implant retained dentures, immediate dentures, anti-snoring appliances, athletic mouth guards, and tooth whitening trays.

In some practices, the Denturist is entirely dedicated to fabrication and repair work. In others, the Denturist both sees the patient and makes the patient's dentures or other dental appliance.

Regulation of Denturism – the College of Denturists of Ontario

Denturists in Ontario are regulated by The *College of Denturists of Ontario* (CDO). The CDO is a regulatory body, not an educational institution. It operates under the authority of the *Regulated Health Professions Act* and the *Denturism Act*. Its purpose is to regulate, govern, and develop the profession while serving and protecting the public interest.

Only individuals who are registered with the CDO can practice Denturism and use the title "Denturist". It is illegal to use this title in Ontario if you do not hold a current Certificate of Registration with the College.

REGISTRATION REQUIREMENTS IN ONTARIO

In order to register as a Denturist in Ontario, you must:

1. Show proof that you have completed a Denturist program that is equivalent to that of George Brown College of Applied Arts and Technology.
2. Be reasonably fluent in English or French.
3. Show that you are mentally competent to practise the profession and will practice the profession with decency, integrity, and honesty in accordance with the law.

4. Show that you can communicate effectively with and will display an appropriate attitude towards patients and colleagues.
5. Be a Canadian citizen or a permanent resident of Canada or have authorization under the *Immigration and Refugee Protection Act* of Canada to practice as a Denturist.
6. Have successfully completed both written and practical qualifying exams set by the CDO within 12 months of applying.

Language Proficiency Requirement

Applicants who graduated from a Denturist (or Dental) program that was not taught in English or French must submit with their application, proof of English or French language proficiency. For English, submit TOEFL results (a minimum score of 580 points for the TOEFL PBT, 237 points for the TOEFL CBT, or 92 points for the TOEFL iBT is required- the CDO accept tests no older than four years). For French, submit the results of the test used by Office de la langue Française of the Government of Quebec (a minimum result of 60% is required)..

Comprehensive Credential Report Requirement

Applicants who graduated from a Denturist (or Dental) program outside of Canada must submit with their application, a Comprehensive Credential Report from an approved credentialing agency (WES, ICAS, ICES) to enable the College of Denturists of Ontario to assess equivalency with the George Brown College Denturism Program.. For information on credential evaluation services see the *Contact Information* section of this career map.

Before you Immigrate to Canada

Before you immigrate to Canada you can obtain information about the registration procedures for Denturists from the CDO. You can also download or request the *Application Form for Certificate of Registration*. See the *Contact Information* section of this career map.

You can submit your application along with official transcripts before you immigrate.

All documents sent to the CDO must be in English or French. If your documents are in another language, they must be translated, at your expense, before being submitted to the CDO. Notarized translations will be required.

REGISTRATION APPLICATION PROCESS – THREE STEP SUMMARY

Step 1 – Application with the CDO

Step 2 – Qualifying Examinations

Step 3 – Registration

Step 1 – *Application with the CDO*

To start the process, you need an application form from the CDO. You can contact the CDO and request a registration package. The package includes:

- A guide to the process of registering as a Denturist in the province of Ontario.
- The application form.
- Registration regulations made under the Denturism Act.
- A brochure about the role and mandate of the CDO.

Alternatively, you can get the registration information and download the application form at: www.denturists-cdo.com/registration.

When you send in your completed application, you must include the following:

- Two passport photographs with your name, printed in block letters, and your signature on the back.
- A certified copy of your birth certificate.
- A certified copy of official transcripts of marks at college or university.
- A certified copy of your diploma
- A completed, signed, and notarized application for registration form that authorizes the CDO to collect additional information if necessary.
- A non-refundable application fee in the amount of \$175.00 paid by Visa, MasterCard, Certified Cheque or Money Order payable to the *College of Denturists of Ontario*.
- Language Proficiency - Applicants who graduated from a Denturist (or Dental) program that was not taught in English or French must submit with their application, proof of English or French language proficiency. For English, submit TOEFL results (a minimum score of 580 points for the TOFEL PBT, 237 points for the TOFEL CBT, or 92 points for the TOFEL iBT is required- the CDO accept tests no older than four years). For French, submit the results of the test used by Office de la langue Françoise of the Government of Quebec (a minimum result of 60% is required).

- Comprehensive Credential Report - Applicants who graduated from a Denturist (or Dental) program outside of Canada must submit with their application, a Comprehensive Credential Report from an approved credentialing agency (WES, ICAS, ICES) to enable the College of Denturists of Ontario to assess equivalency with the George Brown College Denturism Program.. For information on credential evaluation services see the *Contact Information* section of this career map.

Please ensure that all questions are answered and all documents are submitted. Your application will not be considered until all information is received. If your documentation is in a language other than English or French, it is your responsibility to have it officially translated. All documents must be original transcripts or be properly notarized.

The time needed to complete the assessment of an application varies considerably. Delays will occur if the CDO has questions about your documents requiring clarification or if additional information is needed to continue the review of your application.

The College will keep you informed of the status of your application by mail. If you have difficulty understanding the forms or the requirements, the staff of the College will be pleased to help you at no cost. You can call or email your questions. See the *Contact Information* section for more information.

To become eligible to attempt the qualifying examination, you may be required to provide additional information regarding your qualifications or even complete supplementary studies.

Step 2 – *Qualifying Examinations*

If your application is accepted, you are eligible for the qualifying examination.

You will be sent a protocol that details the examination process. You will also be informed of the exact date, time, and location of the examination.

It is very important to advise the CDO office, in writing, of any change of address during the application process.

The CDO Registration Committee administers the examination, which is held at least once a year. The examination is actually made up of two components - a written examination and a practical (clinical) examination. You must successfully complete the written examination before you are permitted to attempt the practical examination and you must successfully complete both examinations in order to qualify for a Certificate of Registration.

The written examination takes one full day. It consists of 200 multiple choice questions pertaining to denture fabrication and core sciences supporting the practice of the profession.

The practical examination takes five days. Four projects must be successfully completed. For supervised practice experience, CDO refers candidates to George Brown College.

Candidates seeking admission to either the written examination or the practical examination should note that the exam fee, payable by Visa, MasterCard, certified cheque or money order made payable to the *College of Denturists of Ontario*, must be received by the specified deadline for admission to the examinations. The examination fees are subject to change without notice. See the *Fees And Costs* section.

Candidates are advised, in writing, as to whether they have successfully completed the examination and are eligible to proceed to the next stage. If a candidate fails, he or she is eligible to participate in a second attempt at the examination held at the next available exam session. If a candidate fails the examination two times, they must request permission from the Registration Committee to participate in a subsequent examination. The Committee may recommend or require candidates to complete remedial work prior to attempting the examination for a third time.

Step 3 – Registration

Applicants who successfully complete both the written and clinical examinations are then notified of their eligibility for registration as a Denturist in the province of Ontario.

Upon registration with CDO, you will receive a *Quality Assurance Program Manual*, which will include copies of relevant legislation governing Denturists in Ontario.

In order to activate and maintain a Certificate of Registration, you must complete an annual renewal form, pay the annual registration fees, and meet any and all terms and conditions set by the College for a certificate of registration. See the *Fees And Costs* section.

The annual registration fee does not include malpractice insurance. This insurance is mandatory for practicing Denturists and can be obtained through the Denturist Association of Ontario or through an independent insurance broker. Active Denturists must provide proof of insurance to the College on an annual basis at the time of their license renewal or upon written request from the College.

LABOUR MARKET INFORMATION

As a regulator, we process applications based on whether the applicant has met the requirements for registration and not on the labour market conditions in Ontario.

For more information on labour market conditions see *Ontario Job Futures* on the *Human Resources Development Canada (HRDC)* website – see the *Contact Information* section of this career map. In Ontario, this information is available at public libraries or HRDC Employment Resource Centres in your community.

FEES AND COSTS (in Canadian dollars)

The following table lists all predictable costs and fees. This may include:

| Description | Fee |
|---|------------|
| CDO Application Fee | \$175.00 |
| CDO Examination | |
| Written Examination | \$500.00 |
| Practical Examination | \$2400.00 |
| CDO Annual Registration Fee (for 2009/2010) * | \$1497.74 |
| Insurance | varies |

* This fee may be prorated for the first year depending on the month you are eligible to activate your license. After the first year of a partial year of registration, Certificates must be renewed annually on April 15. Refer to the CDO website for more information.

CONTACT INFORMATION

For more information on registration requirements in Ontario:

The College of Denturists of Ontario

(Regulatory Body - Not a School)

180 Bloor Street, West, Suite 903

Toronto, ON M5S 2V6

Tel. (416) 925-6331 or 1-888-236-4326

Fax. (416) 925-6332

Email: info@[denturists-cdo.com](mailto:info@denturists-cdo.com)

Web: www.denturists-cdo.com

Registration page:

www.denturists-cdo.com/registration

For more information on professional associations:

Denturists Association of Ontario

203-6205 Airport Road, Building "B"

Mississauga, Ontario, L4V 1E1

Tel: (905) 677-0440

Fax: (905) 677-5067

Web: www.dao.on.ca

The Denturists Association of Canada

P.O. Box 45521
2397 King George Highway
Surrey, BC V4A 9N3
Tel: 1-877-538-3123
Fax: (604) 582-0317
Email: dacdenturist@gmail.com

For information on where and how to get help with settlement in Ontario:

Ontario Council of Agencies Serving Immigrants (OCASI)

110 Eglinton Avenue West, Suite 200
Toronto, Ontario M4R 1A3
Tel: (416) 322-4950
Email: generalmail@ocasi.org
Web: www.settlement.org

For a government contact about accessing professions and trades in Ontario:

**Government of Ontario
Labour Market Integration Unit
Ministry of Citizenship and Immigration**

3rd Floor, 400 University Avenue
Toronto, Ontario M7A 2R9
Tel: (416) 326-9714
Fax: (416) 326-6265
Email: aptinfo@mci.gov.on.ca
Web: www.edu.gov.on.ca

For information on the laws that govern Denturists in Ontario:

Ontario Statutes and Regulations

Tel: (416) 416-326-5300 or
1-800-668-9938
Web: www.e-laws.gov.on.ca

For information on Denturist programs:

George Brown College

Denturist Program (S101)
P.O. Box 1015, Station B
Toronto, Ontario M5T 2T9
Tel: 416-415-2000 or 1-800-265-2002
Web: www.georgebrown.ca
Program Link: www.georgebrown.ca/Marketing/FTCal/hsci/S101.html

Trillium College
869 Yonge St
Toronto, Ontario M4W 2H2
Tel: 1-866-565-6777
Web: www.trilliumcollege.ca

For information on labour market trends in Canada:

**Workplace Information Directorate
Human Resources Development Canada (HRDC)**
Ottawa, Canada K1A 0J2
Tel: 1-800-567-6866
Web: www.hrdc-drhc.gc.ca

For information on certified translation services:

Canadian Translators, Terminologists and Interpreters Council (CTTIC)
1 Nicholas, Street Suite 1202
Ottawa, Ontario K1N 7B7
Tel: (613) 562-0379
Fax: (613) 241-4098
Email: info@cttic.org
Web: cttic.org/index.html

Association of Translators and Interpreters of Ontario (ATIO)
1 Nicholas Street, Suite 1202
Ottawa, Ontario K1N 7B7
Tel: (613) 241-2846 or 1-800-234-5030
Fax: (613) 241-4098
Email: info@atio.on.ca
Web: www.atio.on.ca

For information on comprehensive credential reports:

World Education Services (WES)
45 Charles Street East, Suite 700
Toronto, Ontario M4Y 1S2
Tel: 416-972-0070
Fax: 1-866-343-0070
Web: www.wes.org/ca

International Credential Evaluation Services (ICES)

4355 Mathissi Place

Burnaby, BC V5G 4S8

Tel: (604) 431-3402

Fax: (604) 431-3382

Email: ices@ola.bc.ca

Web: www.ola.bc.ca/ices

International Credential Assessment Service (ICAS)

100 Stone Rd W #303

Guelph, Ontario N1G 5L3

Tel: 519-763-7282

Email: info@icascanada.ca

Web: <http://icascanada.ca/contact.php>

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